

Griffin Spalding Partners in Education Field Trip Grants

Application Rubric

Note: Word counts are upper limits only.

Maximum funding request: \$1,000

Use 12 point font and stay within the word limits as shown on the application. ***Do not identify your name or your school name in the body of the proposal***

1. **Describe the field trip.** 150 words. 20 points

Where to you want to go? Why do you want to go there and what grade level and number of children and chaperones are involved?

2. **Which standard(s) of the GPS and /or Common Core does the trip address?** 75 words. 20 points.

For each standard that is addressed by the trip a clear explanation of how the project meets that standard should be provided.

3. **What do you expect your students to know or be able to do following the project?** 100 words. 20 points.

Specific learning outcomes should be clearly noted. The trip should affect an adequate number of students in a meaningful way.

4. **What pre-trip and post-trip instruction will support the learning objectives?** 100 words. 15 points.

5. **How will you evaluate your students' learning?** 100 words. 15 points.

A clear explanation of student goals including realistic, measureable, expected outcomes should be given. Trips will be graded on whether they are age-appropriate and support the classroom curriculum.

6. **What is your specific request (Budget items)?** 100 words. 5 points.

A clear itemized budget is provided that shows listed items that have a direct correlation to project implementation. The budget seems reasonable for the intended implementation of the project (related to the number of students directly affected by the project).

7. **Do you have any other source of supplemental funds for this project (principal, PTO/PTA/PTSO, Partners in Education, fundraisers, etc.)?** 50 words. 5 points.

If the grant does not cover all of the cost of the trip, are other funds available? If the grant does cover all of the costs, are there plans for future activities that require supplemental

funding? Even with no need for supplemental funding, give examples of involvement by Partners.